

**HORIZONS - Breast Cancer Cohort – Screening Log**

<b>Study short title</b>	<b>HORIZONS study: Understanding the impact of cancer diagnosis and treatment on everyday life</b>	<b>Ethics No.</b>	<b>16/NW/0425</b>
<b>Sponsor</b>	University Hospital Southampton NHS Foundation Trust	<b>Principal Investigator</b>	
<b>Site</b>		<b>Chief Investigator</b>	Prof. Claire Foster
<b>Site ID</b>		<b>Agreed day for faxing</b>	

**FAX COMPLETED LOG SHEET TO HORIZONS – WEEKLY: 023 8059 7967 or 7951**

**LOG SHEET NUMBER:**

NHS & Hospital Number <i>CONCEAL prior to faxing</i>	Screening Date dd/mm/yy	Study ID; Pt initials, site ID, cohort=B, Consecutive study number BS01B001, LC01B002 etc	Outcome:	1. Full Consent / 3. Documents taken home/posted: Study ID include initials eg: BS01B001		Proposed treatment start date 1. Full consent/ 3. Documents taken home/posted	
				2. Declined / 4. Missed Approach/ 5. Ineligible following screening: XX instead of initials eg: XX01B001			
			Full consent	1.	Fax Contact Details Form and Consent Form	Proposed Tx start ___/___/___	
			Declined any participation	2.	Reason declined:		
			Documents taken home/posted	3.	Date taken home/posted ___/___/___	Proposed Tx start ___/___/___	
			Missed approaching (eligible)	4.	Reason not approached:		
			Ineligible following screening §	5.	Reason ineligible following screening:		
			Any comments:				
			Full consent	1.	Fax Contact Details Form and Consent Form	Proposed Tx start ___/___/___	
			Declined any participation	2.	Reason declined:		
			Documents taken home/posted	3.	Date taken home/posted ___/___/___	Proposed Tx start ___/___/___	
			Missed approaching (eligible)	4.	Reason not approached:		
			Ineligible following screening §	5.	Reason ineligible following screening:		
			Any comments:				
			Full consent	1.	Fax Contact Details Form and Consent Form	Proposed Tx start ___/___/___	
			Declined any participation	2.	Reason declined:		
			Documents taken home/posted	3.	Date taken home/posted ___/___/___	Proposed Tx start ___/___/___	
			Missed approaching (eligible)	4.	Reason not approached:		
			Ineligible following screening §	5.	Reason ineligible following screening:		
			Any comments:				

§ Minimum criteria for screening; new diagnosis of primary breast cancer, clinical stages I – III and awaiting primary treatment with curative intent

**Key Tips:**

- Use XX for the patient initials if they are declined, missed or ineligible
- Use the patients initials for full consent and documents taken home/posted
- All patients screened regardless of their outcome should follow a consecutive numbering system eg 001, 002
- Screening logs numbers should also be consecutive
- Complete the decliners log for any declined patients and return every 3 months if you have screened 5 or more patients.
- When you know the documents taken home/posted outcome update the original screened entry